



Mezzanine Applications

How to view low and overstock reports

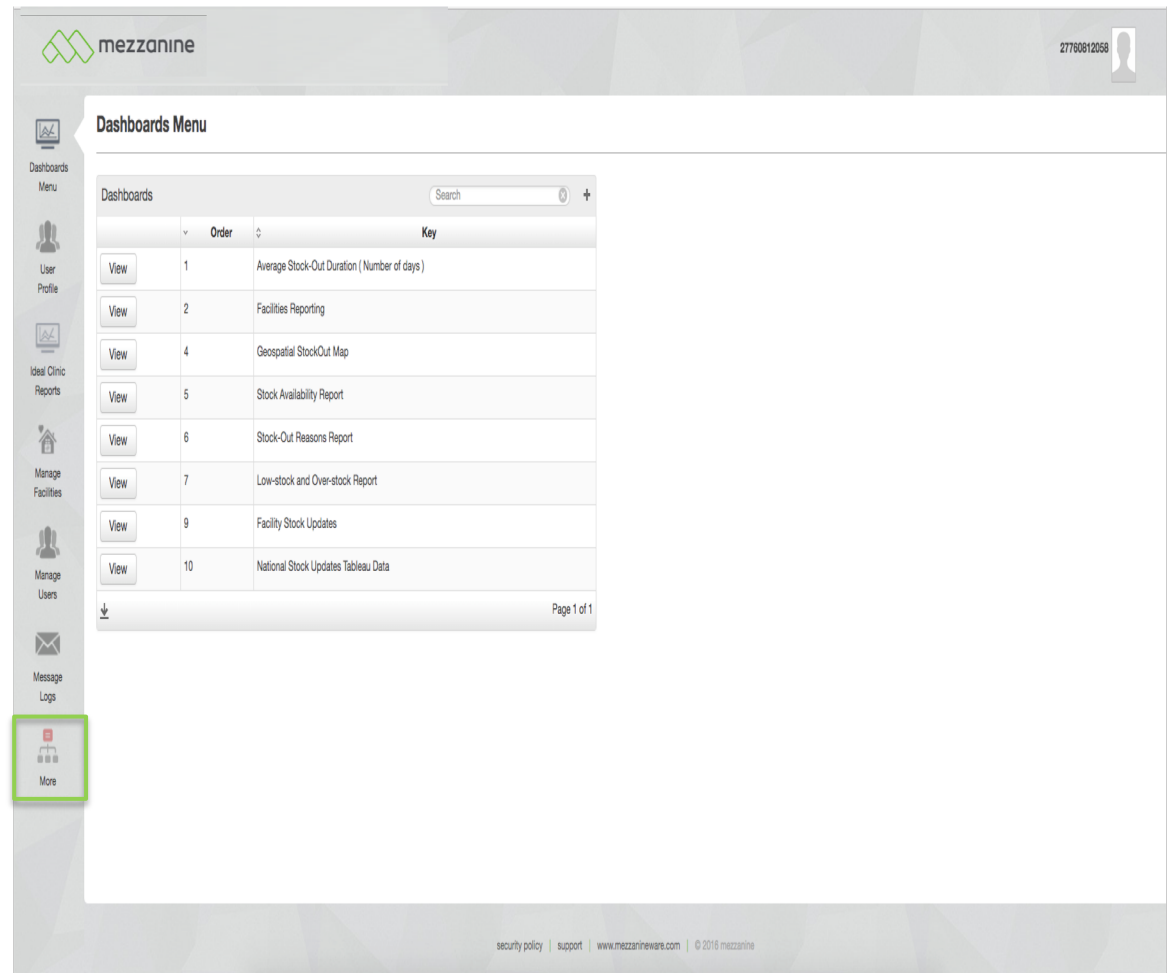


mezzanine

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1. Dashboard Menu

- Go to More on the side bar menu.



The screenshot shows the Mezzanine dashboard interface. The top header includes the Mezzanine logo and the user ID 27760812058. The left sidebar contains navigation items: Dashboards Menu, User Profile, Ideal Clinic Reports, Manage Facilities, Manage Users, Message Logs, and More. The 'More' item is highlighted with a green box. The main content area displays the 'Dashboards Menu' with a search bar and a table of dashboards.

	Order	Key
View	1	Average Stock-Out Duration (Number of days)
View	2	Facilities Reporting
View	4	Geospatial StockOut Map
View	5	Stock Availability Report
View	6	Stock-Out Reasons Report
View	7	Low-stock and Over-stock Report
View	9	Facility Stock Updates
View	10	National Stock Updates Tableau Data

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2. Stock Status

- Select the option Stock Status.

The screenshot shows the Mezzanine application interface. At the top left is the Mezzanine logo. The top right corner displays the user ID '27760812058' and a profile icon. A sidebar on the left contains navigation options: Dashboards Menu, User Profile, Ideal Clinic Reports, Manage Users, National Stock, and User Logs. The main content area is titled 'Dashboards Menu' and features a search bar and a table of dashboards. The table has columns for 'Order' and 'Key'. Below the table is a 'Page 1 of 1' indicator. At the bottom of the dashboard menu is a navigation bar with various icons. The 'Stock Status' icon, which depicts a document with a checkmark, is highlighted with a green box. Other icons in the bar include Manage Account, PIC Dashboard, Stock Assignment, Manage Facilities, Facilities Reporting, Stock Report, Stock Assignment, Bulk Stock, Stock Category, and Reports.

	Order	Key
View	1	Average Stock-Out Duration (Number of days)
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View	4	Geospatial StockOut Map
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Manage Account | PIC Dashboard | Stock Assignment | Manage Facilities | Facilities Reporting | **Stock Status** | Stock Report | Stock Assignment | Bulk Stock | Stock Category | Reports

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3. Stock Status Report

- Complete Stock Status Report filtering form and click on the Generate Report button.

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Stock Status Report

Province: Northern Cape
Update District
District: Frances Baard District
Update Stock
Stock Item: Abacavir 20mg/1mL 240 mL
Generate Report

Row	Status	Number of Facilities	Percentage of Facilities
1	Out of Stock	0	0%
2	Low Stock	6	20%
3	Low Stock Warning	0	0%
4	Normal	0	0%
5	Overstock Warning	15	51%
6	Overstock	5	17%
7	Not Reported	3	10%

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4. Stock Status Report

- You can now click on view next to Low Stock or Overstock.

The screenshot displays the Mezzanine Stock Status Report interface. The report is filtered for Northern Cape province, Frances Baard District, and Abacavir 20mg/1mL 240 mL stock item. The table below shows the status of various facilities:

Row	Status	Number of Facilities	Percentage of Facilities
1	Out of Stock	0	0%
2	Low Stock	6	20%
3	Low Stock Warning	0	0%
4	Normal	0	0%
5	Overstock Warning	15	51%
6	Overstock	5	17%
7	Not Reported	3	10%

The 'View' buttons for rows 2 and 6 are highlighted with green boxes, indicating that users can now click on these buttons to view more details for Low Stock and Overstock items.

